

# CITY OF PALM DESERT STAFF REPORT

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MEETING DATE: September 26, 2024

PREPARED BY: Randy Chavez, Deputy Director of Public Works

SUBJECT: AWARD CONTRACTS TO MULTIPLE CONSULTANTS FOR ON-CALL TRAFFIC CONSULTING AND DESIGN SERVICES

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## **RECOMMENDATION:**

1. Award a Professional Services Agreement with multiple consultants for on-call traffic consulting and design services, with an annual aggregate amount not to exceed \$1,000,000 (per fiscal year) for a three-year term, with two one-year extension options.
2. Authorize the City Attorney to make necessary nonmonetary changes to the agreement.
3. Authorize the City Manager to execute the agreement and to approve up to two additional one-year terms per contract.

## **BACKGROUND/ANALYSIS:**

To maintain the safety and efficiency of City roadways, the City of Palm Desert (City) contracts with expert traffic consultants for specialized technical services. These consultants play a crucial role in optimizing traffic operations, improving safety, and effectively managing transportation infrastructure.

As the pace of development accelerates and traffic management needs increase, the City requires additional consulting firms to provide the necessary expertise and support. The growing demands on traffic engineering, combined with the City's commitment to maintaining high service standards, make it essential to engage multiple consultants. This is particularly important for critical initiatives such as traffic signal synchronization, safety improvements, addressing deferred maintenance, and ensuring overall operational efficiency.

On July 31, 2024, the City issued a Request for Proposal (RFP) for On-Call Traffic Consulting and Design Services (Services). The scope of services includes, but is not limited to:

- Traffic engineering and analysis
- Transportation planning
- Traffic signal design and implementation
- Traffic calming and safety improvements
- Parking studies and management

The City received 14 proposals from consultants by the deadline of August 29, 2024. The proposals were reviewed for clarity and conformance with the guidelines, content of the proposal, experience and performance, comments by references, and fee proposal. The consultants submitting proposals include:

Company	Location
Advanced Mobility Group	Walnut Creek, CA

City of Palm Desert  
 On-Call Traffic Consulting and Design Services

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ADVANTEC Consulting Engineers, Inc.	Irvine, CA
Albert A. Webb Associates	Riverside, CA
EPD Solutions	Irvine, CA
Fehr & Peers	Riverside, CA
Hartzog & Crabill, Inc.	Tustin, CA
Interwest Consulting Group	Irvine, CA
Kimley-Horn	Sacramento, CA
KOA	Monterey Park, CA
Micheal Baker International	Palm Desert, CA
RoadSafe Traffic Systems, Inc.	Corona, CA
STC Traffic, Inc.	Carlsbad, CA
TJMK Transportation Consultants	Pleasanton, CA
TKE Engineering, Inc.	Riverside, CA

A Selection Committee comprising three staff members from the Public Works Department reviewed the proposals. Following an evaluation, the Committee proposes awarding contracts to the following consultants:

Company	Location
ADVANTEC Consulting Engineers, Inc.	Irvine, CA
Hartzog & Crabill, Inc.	Tustin, CA
Kimley-Horn	Sacramento, CA
TJMK Transportation Consultants	Pleasanton, CA

The recommended consultants demonstrated conformance with the RFP by providing the content, including the format identified in the RFP. Additionally, their staffing and key personnel have in-depth experience in this field. Lastly, staff conducted a reference check on the consultants and received commendable feedback on their past performance, including their responsiveness, work quality, and communication with clients.

**Legal Review:**

This report has been reviewed by the City Attorney’s Office.

**FINANCIAL IMPACT:**

The traffic consulting and design services will be utilized as needed for various Capital Improvement Projects (CIP) and maintenance programs. The approved CIP List for Fiscal Year 2024-25 includes a total of \$2,250,000 for the two projects identified on the following table:

Projects	Account	Budget	Expenses	Balance
Traffic Operations & Capacity Improvements	2134250-5000907	\$750,000		
Traffic Management System Replacement	4004250-4400100	\$1,500,000		
*Consulting and Design Services			\$1,000,000	
	<b>Total:</b>	<b>\$2,250,000</b>	<b>\$1,000,000</b>	<b>\$1,250,000</b>

Staff will budget accordingly during the annual budget approval process for future years (per fiscal year) and expenditures will be contingent upon budget approval; therefore, there is no further financial impact to the general fund.

**ATTACHMENTS:**

1. Agreement A – Advantec

2. Proposal A - Advantec
3. Agreement B - Hartzog and Crabill
4. Proposal B - Hartzog and Crabill
5. Agreement C - Kimley-Horn
6. Proposal C - Kimley-Horn
7. Agreement D – TJMK
8. Proposal D - TJMK