

**LIBRARY ADVISORY COMMITTEE
CITY OF PALM DESERT
REGULAR MEETING MINUTES**

August 26, 2024, 1:00 p.m.

Present: Member Jann Buller, Member Risa Lumley, Alternate Member Ralph Perry*, Member Robin Stewart

Absent: Member Matthew Johnson**, Member Cathy Malone

Others Present: Alternate Member Paul Murphy, Assistant City Manager Chris Escobedo, Assistant Director of Library Services, Shannon Vonnegut, Recording Secretary Erika Castellano

Liaison(s) Present: Councilmember Evan Trubee

1. CALL TO ORDER

A Regular Meeting of the Library Advisory Committee was called to order by Chair Stewart on August 26, 2024, at 1 p.m. in the Administrative Conference Room, City Hall, located at 73-510 Fred Waring Drive, Palm Desert, California.

2. ROLL CALL

*Committee Member Malone was excused. Committee Member Alternate Ralph Perry voted in her place.

**Vice Chair Johnson was absent and joined as a member of the public on Zoom at 1:04 p.m.

3. NON--AGENDA PUBLIC COMMENTS

Carol Marcuse made a public comment in favor of the Library being used as a voting center.

4. CONSENT CALENDAR

To approve the consent calendar as presented.

4.a APPROVAL OF MINUTES

The attendance report was changed to reflect Committee Member Buller as excused for the July 22, 2024, meeting.

Motion by: Alternate Member Perry

Seconded by: Member Lumley

Approve the Minutes of July 22, 2024.

Motion Carried (4 to 0)

5. CONSENT ITEMS HELD OVER

None.

6. ACTION CALENDAR

6.a APPROVAL OF THE LIBRARY ADVISORY COMMITTEE SCHEDULE FOR FISCAL YEAR 2024/2025

Chair Stewart amended the recommendation requesting to combine the November and December Library Advisory Committee meetings on December 9, 2024.

Motion by: Member Buller

Seconded by: Alternate Member Perry

Approve the Fiscal Year 2024/2025 meeting schedule of the Library Advisory Committee.

Motion Carried (4 to 0)

7. INFORMATIONAL REPORTS & COMMENTS

7.a LIBRARY ADVISORY COMMITTEE MEMBERS

Committee Member Alternate Murphy requested information on the Palm Desert Library signage. Assistant Library Director Vonnegut provided information on the limitations for the existing sign.

Committee Member Buller reported on her attendance at library activities.

7.b CITY COUNCIL LIAISON

Councilmember Trubee requested that staff provide monthly written reports to the committee on library activities, usage, and circulation.

7.c CITY STAFF

7.c.1 LIBRARY POLICIES REVIEW

Assistant Library Director Vonnegut narrated a PowerPoint presentation on the adopted library policies.

7.c.2 LIBRARY PARTNERSHIPS AND PROGRAMS

Library Manager Garcia provided a verbal report on the library partnerships. Library Manager Hancock provided a verbal report on the library programs.

7.c.3 PALM DESERT CITY FOUNDATION

Assistant Library Director Vonnegut provided a verbal report on the Palm Desert City Foundation.

7.c.4 CIVIC CENTER PARK LIBRARY UPDATE

Senior Project Manager Lamb provided an update on the Civic Center Park Library location.

7.c.5 LIBRARY ADVISORY COMMITTEE WORKPLAN 2024-25

Assistant City Manager Escobedo introduced the Library Advisory Committee workplan for 2024-25.

7.d ATTENDANCE REPORT

Report provided; no action taken on this item.

8. ADJOURNMENT

The Library Advisory Committee adjourned at 1:56 p.m.

Respectfully submitted,

Erika Castellano, Sr. Administrative Assistant
Recording Secretary

Shannon Vonnegut, Assistant Director of Library Services
Secretary

DATE APPROVED BY LIBRARY ADVISORY COMMITTEE