

# CITY OF PALM DESERT STAFF REPORT

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MEETING DATE: August 22, 2024

PREPARED BY: Bassam AL-Beitawi, Senior Project Manager

SUBJECT: AWARD A CONTRACT FOR THE ON-CALL CITYWIDE ADA CURB RAMP MODIFICATIONS AND SIDEWALK REPLACEMENT PROGRAM (PROJECT NO. MST00013)

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## **RECOMMENDATION:**

1. Award a contract to We R Builders, Inc., for the On-Call Citywide ADA Curb Ramp Modifications and Sidewalk Replacement Program in an annual amount not to exceed \$600,000, for a three-year term with the option of two one-year extensions.
2. Authorize the City Attorney to make any necessary non-monetary changes to the agreement.
3. Authorize the City Manager to execute the agreement, any documents necessary to effectuate the actions taken herewith, and to review and approve written contract amendment requests for unanticipated conditions per Section 3.30.170 of the Palm Desert Municipal Code.

## **BACKGROUND/ANALYSIS:**

To maintain the safety and functionality of sidewalks and curb ramps, the City of Palm Desert (City) annually contracts for modification and replacement services, making it an essential part of infrastructure maintenance efforts.

As part of this commitment, on June 5, 2024, staff released a Request for Proposal (RFP) for the On-Call Citywide ADA Curb Ramp Modifications and Sidewalk Replacement Program (Program). This includes all public sites in Palm Desert requiring Americans with Disabilities Act (ADA) improvements in the public right-of-way, including Desert Willow Golf Resort and the affordable housing properties under the Palm Desert Housing Authority. The Program focuses on modifying and repairing curb ramps to ensure ADA compliance and repairing and replacing damaged and non-compliant sections of sidewalks. While past services have been on a project basis, the City is opting for an on-call basis to provide greater flexibility and efficiency.

The City received two proposals by the deadline of June 27, 2024. The proposals were reviewed for clarity and conformance with the guidelines, content of the proposal, experience and performance, comments by references, and fee proposal (range of costs). The companies submitting proposals included:

Company	Location
CT&T Concrete Paving, Inc.	Diamond Bar, CA
We R Builders, Inc.	Glendale, CA

A Selection Committee comprising of three staff members from the Public Works Department reviewed the proposals. Following an evaluation, the Committee proposes awarding a contract to We R Builders, Inc., (Contractor) for on-call services.

The Contractor demonstrated conformance with the RFP by providing the content, including within the identified format, and itemized fee proposal showed on average 20% to 30% lower prices on items that compose most of the work required in accordance with the scope of work. In addition to best overall pricing, the Contractor also displayed the required experience to further solidify the recommendation. Lastly, staff conducted a reference check and received commendable feedback on their past performance, including their responsiveness, work quality, and ease to work with from their client's perspective.

**Legal Review:**

This report has been reviewed by the City Attorney's Office.

**FINANCIAL IMPACT:**

The approved Capital Improvement Project (CIP) List for Fiscal Year 2024-25 includes an annual amount of \$600,000 under various accounts for the On-Call Citywide ADA Curb Ramp Modifications and Sidewalk Replacement Program.

The table below lists the budget programmed for Fiscal Year 2024-25:

<b>Project</b>	<b>Account</b>	<b>Budget</b>
ADA Curb Ramp Modifications	1104312-4332000	\$50,000
	2134312-4400100	\$100,000
Civic Center & Park Improvements	4004674-4400100	\$150,000
Desert Willow	4414195-4809200	\$150,000
El Paseo Parkway Improvements	2134310-4400100	\$75,000
Housing Authority Replacement Expense	8714195-4331100	\$75,000
<b>Total:</b>		<b>\$600,000</b>

Staff will budget accordingly during the annual budget approval process for future years and expenditures will be contingent upon budget approval; therefore, there is no further financial impact to the general fund.

**ATTACHMENTS:**

1. Agreement
2. Payment and Performance Bonds
3. Proposal