

REQUEST FOR PROPOAL

ON-CALL CATCH BASIN AND DRAIN CLEANING PROGRAM RFP No. MDR00004

**City of Palm Desert
73-510 Fred Waring Drive
Palm Desert, CA 92260**

Submitted by



14000 E. Valley Blvd.
City of Industry, CA 91746

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Bid Opening Date: August 15, 2024 @ 4:00 PM

SECTION A: COVER LETTER



August 15, 2024

City of Palm Desert
73-510 Fred Waring Drive
Palm Desert, CA 92260

Subject: RFP No. MDR00004- On-Call Catch Basin & Drainage Cleaning Program

To whom it may concern,

United Storm Water, Inc. (United) is pleased to submit the enclosed response to the RFP for On-Call Catch Basin and Drainage Cleaning. United offers quality services that aid public agencies to remain in compliance with local and state storm water regulations in a professional and workmanlike manner.

1. Introduction of Firm and Qualifications

Contractor Information	
Legal Name	United Storm Water, Inc.
Address	14000 E. Valley Blvd., City of Industry, CA 91746
Legal Form of Company	S-Corporation
Year Incorporated	1999 (25 years)
California Corporation No.	C2155753
Tax Identification No.	95-4742126
DIR Registration No.	1000012438
Contractor License No.	768583 (A, HAZ, C21, C27, C31, C42)
DBE Designation	Minority Business Enterprise (MBE)

United Storm Water is a Class A Contractor founded in 1999 having demonstrated experience and expertise in storm water maintenance and BMP fabrication and installation. United holds the licenses and permits required for fulfillment of the contract and have successfully provided these services to numerous public agencies throughout California including the City of Palm Desert (2018, 2022-2023).

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Additionally, United Storm Water is the Water Board Certified Connector Pipe Screen (CPS) manufacturer who installed its devices in the City of Palm Desert in 2022-2023.

Qualifications

United meets and exceeds the minimum qualifications identified in the bid specifications:

- ✓ Have (25) years of experience performing general maintenance and cleaning services of catch basins, storm drain structures, and open channels. Have performed maintenance of CPS devices since they were invented.
- ✓ Possess a Class A California contractor's license including the following specialty licenses:
 - HAZ- Hazardous Substance Removal
 - C21- Demolition
 - C27- Landscaping
 - C31- Traffic Control
 - C42- Sanitation System
- ✓ Employ qualified personnel who have prerequisite knowledge and experience with the work at hand, and have performed the subject services for the City of Palm Desert for numerous years under contract.
- ✓ Have at least (3) satisfactory references for similar services within the past (3) years AND have performed satisfactory work for the City in the past.
- ✓ Meet the insurance requirements detailed in the RFP document.
- ✓ Complete all projects on time and within budget and have NEVER defaulted on any service contract.
- ✓ United Storm Water is an experienced manufacturer and installer of its own Water Board certified CPS devices.

2. Executive Summary

United will commit all necessary resources required to concurrently inspect and clean approximately (820) catch basins and (110) under sidewalk drains yearly, and will fabricate and install approximately (139) CPS devices over a 3-year period. Cleaning operations can be completed in approximately (14) work days utilizing (2) 2-man crews, and CPS installations can be completed in approximately (7) work

days utilizing (1) 2-man crew. Additional crews may be added to accommodate expedited City schedule needs.

Cleaning services will be performed using industrial vacuum. The under sidewalk drains will be hydrojetted as needed for cleaning, and all waste water will be collected and properly disposed of. The work includes removal of debris, traffic control, laboratory analysis, disposal of the extracted waste, and documentation (photos and inspection/cleaning reports).

United Storm Water has sufficient manpower and equipment necessary to execute all services requested under this RFP utilizing its own forces except its sister company, United Pumping Service, will be subcontracted for transportation and disposal. The United family of companies work out of the same office building and fleet terminal located in the City of Industry, California.

This project is subject to compliance monitoring and enforcement by the Department of Industrial Relations and prevailing wage rates apply. A sample cleanin and installation schedule is included with this proposal as Exhibi A, and actual dates will be directed and approved by the City.

The term of the agreement is (5) years. The Cost Propoal provided in OpenGov shall remain fixed for the 5-year contract term for line items 1 through 4. For line item 5 (CPS installation) rates will remain fixed for the first (3) years of the contract term only due to the fluctuation in the cost of stainless steel. Pricing for any CPS installations requested after the third contract year will be negotiated per a change order.

3. Contact Information

The following individuals are authorized to negotiate Agreement terms and compensation:

Contractor Information	
President	Eduardo C. Perry, Jr.
Address	14000 E. Valley Blvd., City of Industry, CA 91746
Email	edperry@unitedpumping.com
Phone	(626) 961-9326
Secretary/Treasurer	Lydia Perry
Address	14000 E. Valley Blvd., City of Industry, CA 91746
Email	lydia@unitedstormwater.com
Phone	(626) 890-7078

United Storm Water is a firm who is a forerunner in its industry and is always evolving to provide leading edge solutions at the best price. We look forward to the possibility of continuing to serve the City of Palm Desert above and beyond its expectations. Please contact me should you require any additional information as part of the evaluation process. Thank you for your consideration of our proposal!

Sincerely,

A handwritten signature in black ink that reads "Lydia Perry". The signature is written in a cursive, flowing style.

Lydia Perry, Secretary/Treasurer

SECTION B: EXPERIENCE AND TECHNICAL COMPETENCE

1. Background Information

United Storm Water (United) has been in business since 1999 (25 years) and was incorporated by the owners of United Pumping Service who has been among the forerunners in hazardous waste transportation since 1970 (54 years).

United Pumping Service, was the original firm who was contracted by Los Angeles County in 1998 to design and implement what was at the time the largest storm water remediation project in the United States when (15) cities were sued for noncompliance with the Clean Water Act. United Pumping Service's original storm water division was so successful and determined to lead the industry with storm water solutions, that there was a high need for the establishment of a specialized company, hence the beginning of United Storm Water.

These family owned and operated Minority Business Enterprises (MBEs) are experts in their fields, and are true pioneers in storm water management and environmental remediation.

a) Capabilities

United Storm Water is a qualified firm having demonstrated experience and expertise including but not limited to:

- Storm Drain Inspection and Monitoring
- Trash Quantification
- Curb Stenciling
- Conveyance System Maintenance
- Channel Cleaning
- Pump House and Lift Station Cleaning
- Sand Filter Maintenance
- Fabrication and Installation of LA County and Water Board Approved BMPs (Filter Inserts, Automatic Retractable Screens, Connector Pipe Screens)
- Certified Contech Maintenance Provider
 - CDS



- Filterra
- StormFilter
- Jelly Fish Filter
- Vortechs
- Hazardous Waste Removal
- Pond Maintenance
- COVID-19 Sanitizing Services
- 24-Hour Emergency Response



b) Licensing and Permits

United Storm Water is a general engineering contractor with the proper licenses, permits, qualifications, and approvals to perform the scope of work including:

- California Contractor's Board License Number: 768583
 - A – General Engineering
 - HAZ - Hazardous Substance Removal and Remedial Actions Contractor
 - C21 – Building Moving/Demolition Contractor
 - C27 – Landscaping Contractor
 - C31 – Construction Zone Traffic Control Contractor
 - C42 – Sanitation System Contractor
- EPA Identification Number: CAR000064931
- Department of Toxic Substance Control Hazardous Waste Transporter Registration Number: 4034
- California Department of Motor Vehicles Motor Carrier Permit Number: 0203159
- California Highway Patrol - Hazardous Materials Transportation License Control Number: 132487
- US DOT Hazardous Materials Certificate of Registration: HM Company ID 526397
- Cal EPA/DTSC Transportable Treatment Unit Under Conditional Exemption: USWDW1



c) Demonstrated Experience

United Storm Water has successfully performed services of a similar size and nature to that described in the RFP for numerous public agencies for (25) years including the City of Palm Desert (2018, 2022-2023).

The most challenging and complex storm drain maintenance project that United Storm Water has participated in is for Caltrans District 7 where the United family

of companies has provided services over various contract periods since 1998. United is required to field a minimum of (1) 4-man day crew and (6) 4-man night crews (approximately 30 people total on the night crew including Supervisors and Managers), for cleaning (8,500) catch basins within (75) work days. This work requires the activation of over (300) static lane closures on highways.

The largest individual catch basin retrofit project that United Storm Water has participated in was as a subcontractor for the Gateway Retrofit Project where United cleaned and retrofitted some 13,000 catch basins with Connector Pipe Screen devices for (15) cities located within the Gateway Region of Los Angeles County.

2. References

References for whom United Storm Water has provided comparable services are provided below. Additional references are available upon request:

Reference 1	Company	City of Dana Point
	Address	33282 Golden Lantern, Dana Point, CA 92629
	Contact Name	Lisa Zawaski
	Phone Number	(949) 248-3584
	Email Address	lzawaski@DanaPoint.org
	Project Name	Storm Water Best Management Practices (BMP) Maintenance Services & As-Needed Spill Response
	Project Description	Cleanout of approximately four hundred twenty (420) catch basins and eight (8) CDS units including as needed storm drain cleaning three times yearly. Approx. \$ 350,000/yr.
	Duration of Project	2018 – 2023; 2000 - 2017
Reference 2	Company	City of Ontario
	Address	303 East “B” Street, Ontario, CA 91764
	Contact Name	Casey Cameron
	Phone Number	(909) 241-5467
	Email Address	CCameron@ontarioca.gov
	Project Name	Storm Drain Maintenance
	Project Description	Cleanout of approximately one thousand, seven hundred (1,700) catch basins as well as storm drain pipe cleaning (12,000 lf) yearly over various contract; and installation of CPS devices over various contract periods. Approx. \$1,698,434 total sales revenues for the period shown below.
	Duration of Project	2019-Ongoing; 2013-2017
Reference 3	Company	City of Palm Desert
	Address	73-510 Fred Waring Dr., Palm Desert, CA 92260
	Contact Name	Neal Ennis
	Phone Number	(760) 776-6450

	Email Address	nennis@palmdesert.gov
	Project Name	Catch Basin and Drain Cleaning Project
	Project Description	Cleanout of approximately eight hundred twenty (820) catch basins and approximately one hundred ten (110) under sidewalk drains as well as the installation of approximately sixty (60) CPS units. Approx. \$447,631 total sales revenues for the period shown below.
	Duration of Project	2018; 2022 - 2023
Reference 4	Company	City of Tustin
	Address	300 Centennial Way, Tustin, CA 92790
	Contact Name	Alex Waite
	Phone Number	(714) 573-3151
	Email Address	AWaite@tustinca.org
	Project Name	Catch Basin Inspection, Cleaning, and Catch Basin BMP Maintenance Program
	Project Description	Cleanout of approximately one thousand two hundred (1,200) catch basins two to three times yearly including installation of storm drain BMP devices as needed. Approx. \$ 287,000/yr.
	Duration of Project	2018 – Ongoing; 2003 - 2017

SECTION C: FIRM STAFFING AND KEY PERSONNEL

1. Staffing



United Storm Water and its sister company, United Pumping Service, share the same 8-acre property in the City of Industry that houses a large corporate office and fleet yard. Together they have effectively planned, managed, and delivered the professional, reliable, and innovative services that their customers deserve. All of United’s employees are on-call 24-hours and its field staff is comprised of 35 Drivers, 50 Supervisors and Technicians, and 10 Project Managers.

Staffing for performance of services will be as follows, and additional crews can be added to accommodate any expedited City schedule needs:

- Cleaning Operations—(2) 2-Man crews consisting of (1) Lead Technician and (1) Assisting Technician
- CPS Installation—(1) 2-Man crew consisting of (1) Lead Technician and (1) Assisting Technician

2. Key Personnel

United Storm Water has all of the manpower and resources in place for providing reliable services as required by this RFP. Key personnel that will be principally responsible for working with the City are as follows:

- Dedicated Project Manager— Ramon Menjivar
- Alternate Project Manager— Cesar Garcia
- Environmental Health & Safety Manager— Marisa Bishop
- Field Supervisors/Inspectors— Aron Angulo, Luis Juarez, Jose Ponce
- Field Technicians & Drivers—Various, to be determined

3. Team Organization

a) Dedicated Project Manager, Ramon Menjivar (Mobile 626/890-7074)

There will be one Project Manager, Ramon Menjivar, assigned to the contract who will be on-call 24-hours, and service staff that has experience working on previous storm drain maintenance contracts held with the City of Palm Desert will be utilized for efficient performance of services.

Mr. Menjivar will have full responsibility for the contract and will coordinate with the City, and all other project team members to fulfill service requests. As the Project Manager responsible for the execution of United's previous storm drain maintenance contracts with the City of Palm Desert, Ramon is thoroughly familiar with the City's storm drain system, protocols, and expectations. Mr. Menjivar's involvement in the management of this project will be key to its success and he is always on-call 24-hours.

b) Alternate Project Manager, Cesar Garcia (Mobile 626/419-0256)

Mr. Garcia will serve as an alternate Project Manager for this contract in the absence of Mr. Menjivar, and has first-hand experience providing storm drain maintenance services under United's previous contracts with various public agencies. Mr. Garcia will be on-call 24-hours in the absence of Mr. Menjivar.

c) Env. Health & Safety Manager, Marisa Bishop (Mobile 626/347-6058)

United employs a full-time Environmental Health and Safety (EHS) Manager, Marisa Bishop, who addresses the protocol that is followed by its employees to ensure a healthy and safe work environment including:

- Conducting and enforcing a company safety program
- Planning and tracking employee safety training
- Developing Site Health and Safety Plans
- Conducting field safety inspections
- Tracking employee accident and health exposures
- Maintaining permits with regulatory agencies
- Preparing for compliance audits

Mrs. Bishop's daily responsibilities are to improve the quality of safety and environmental management processes by following established regulations, policies, standards, and practices. Mrs. Bishop is always on-call 24-hours.

d) Field Supervisor, Aron Angulo Field Supervisor, Luis Juarez Field Supervisor, Jose Ponce

There will be a Field Supervisor (Aron Angulo, Luis Juarez and or Jose Ponce) assigned to this project who will oversee all services rendered to the City. The Field Supervisor will ensure compliance with all applicable laws and regulations, and will coordinate with United's Project Manager to ensure that all City needs are satisfied, and will approve or reject the work performed and methods used.

These trained and experienced Field Supervisors will oversee all storm drain maintenance and CPS installation procedures. Having performed this work for multiple public agencies over the past (17) to (18) years, they are thoroughly familiar with municipal storm drain systems as well as the protocols and expectations required by public agencies. All Field Supervisors are always on-call 24-hours.

e) Field Technicians & Drivers

Our highly experienced, professional service staff are trained and medically monitored in accordance with OSHA and Cal/OSHA standards—Title 29 CFR 1910.120 (hazardous waste operations and emergency response); 1910.132 (personal protective equipment); 1910.1030 (bloodborne pathogens); 1910.134 (respiratory protection); and 1910.1200 (hazard communication) including:

- 40-Hour HAZWOPER Training & 8-Hour Annual Refresher Courses
- 30-Hour OSHA Training in Construction Safety & Health

- 8-Hour Hazardous Materials First Responder Decontamination Training
- Completion of e-RAILSAFE System Program & Background Check
- Traffic Control Training Per Caltrans Chapter 8 Standards
- Confined Space Entry Training
- Confined Space Rescue Training
- DOT HM-126F, HM-180 & HM-181
- Bloodborne Pathogens Training
- Medical Surveillance Program
- O.M.V. & D.O.T. Drug & Driving Record Programs
- CPR & First Aid Training
- LiveScan (Required by Transportation Security Administration)



f) Administrative Personnel

United's administrative personnel have firsthand experience with developing and maintaining databases required for projects using MSEXcel, MSAccess, and Primavera software. They efficiently and accurately perform data entry and prepare reports for all the contracts that are managed by our firm.

4. Subcontractor, United Pumping Service, Inc.

United Storm Water's sister company, United Pumping Service, will be subcontracted for transportation and disposal of the extracted waste. The United family of companies work out of the same office building and fleet terminal located in the City of Industry, California, allowing them to provide seamless services to their clients.

Below is a summary of the qualifications and experience of United Pumping Service:

- ✓ Have (54) years of experience performing environmental remediation services for public and private entities throughout the state of California.
- ✓ Hold an active Class A California contractor's license including the following specialty licenses:
 - HAZ- Hazardous Substance Removal
 - C21- Demolition
 - C31- Traffic Control
 - C42- Sanitation System
- ✓ As the 63rd licensed transporter in California, United Pumping Service is the oldest licensed emergency response / hazardous waste transporter in the state:
 - EPA Identification Number: CAD072953771

- California Department of Motor Vehicles Motor Carrier Permit Number: 0001024
- California Department of Food and Agriculture-Inedible Kitchen Grease Transporter Commercial Registration Number: IKC-10108
- Department of Toxic Substance Control Hazardous Waste Transporter Registration Number: 0063
- California Highway Patrol - Hazardous Materials Transportation License Number: 27388
- US DOT Hazardous Materials Certificate of Registration: HM Company ID 1660
- Cal EPA/DTSC Transportable Treatment Unit Under Conditional Exemption: UPSDW1
- SCAQMD Rule 1166 Contaminated Soil Mitigation Plan Company: Plan ID 576918
- OSHA Trench and/or Excavation Permit Number: 2024-904435
- California Department of Health Services Trauma Scene Waste Management Practitioner Number: 079

SECTION D: PROPOSED METHOD TO ACCOMPLISH THE WORK

1. Commitment of Service

United Storm Water will commit all necessary resources required to concurrently inspect and clean approximately (820) catch basins and (110) under sidewalk drains yearly, and will fabricate and install approximately (139) CPS devices over a 3-year period.

A **Draft Schedule** for the first contract year of tasks is attached as **Exhibit A** based on the assumptions shown below. Additional crews may be added to accommodate any expedited City schedule needs:

- Cleaning Operations—(2) 2-Man crews; approximately 14 work days to complete
- CPS Installation—(1) 2-Man crew; approximately 7 work days to complete

Cleaning services will be performed using industrial vacuum and the work includes removal of debris, traffic control, laboratory analysis, disposal of the extracted waste, and documentation (photos and inspection/cleaning reports). The under sidewalk drains will be hydrojetted as needed for cleaning, and all waste water will be collected and properly disposed of.

During service events catch basins that are retrofitted with CPS devices will be inspected to verify their condition. At this time United will immediately report evidence of illegal discharges or illicit connections to any storm drain system being serviced to the City via telephone and a follow-up email.



2. Methods and Controls

The following is a proposed outline of activities that will be undertaken for executing this project:

Project Activity	Proposed Staff Member to Perform Activity
1. Submit W-9 Form	Administrative Personnel
2. Submit Insurance	Administrative Personnel
3. Attend Contract Kick-Off Meeting	Key Personnel
4. Obtain Storm Drain Information from City Representative	Project Manager, Ramon Menjivar
5. Meet With City Representative Regarding the Prioritized Schedule	Project Manager, Ramon Menjivar
6. Perform Project Planning	Project Manager, Ramon Menjivar; and Operations Manager, Dana De Guzman
7. Submit Work Schedule to City Representative	Project Manager, Ramon Menjivar
8. Conduct Field Tailgate Meeting	Project Manager, Ramon Menjivar
9. Perform Service Requests	Service Staff
10. Perform Quality Assurance During Service Requests	Field Supervisor
11. Collect & Compile Required Documentation	Operations Manager, Dana De Guzman; and Administrative Personnel
12. Provide Required Documentation to City Representative	Project Manager, Ramon Menjivar
13. Obtain City Representative Approval of Services Performed	Project Manager, Ramon Menjivar
14. Submit Invoicing	Project Manager, Ramon Menjivar

a) Permits

United will obtain the project required business-, encroachment- and traffic control permits. All other project related licenses and certifications required for the lawful execution of the contract are already in place.

b) Equipment

All catch basin cleaning will be performed utilizing industrial Vactron trucks , and the under sidewalk drains will additionally require the use of hydrojetting equipment. United will provide confined space entry equipment as needed at each site. Confined space entry equipment will include at a minimum an air monitor, air blower (if existing ventilation is insufficient), parachute harness, safety harness, and a tripod man lift hoisting device for lifting employees out of the space.

c) Protocol

All work will be performed in a timely manner per a schedule and route that has been pre-approved by the City Representative. United's Project Manager will ensure that all City needs are satisfied, and will approve or reject the work performed and methods used.

Personnel are safety watch trained in first aid and cardiopulmonary resuscitation (CPR) with effective means of communication between employees inside a confined space and cell phones will be onsite. A Site Health and Safety Plan will be reviewed and signed by all crew members acknowledging compliance while working at the site. A Confined Space Entry Permit will be completed for each permit required site where entry is required.

Work will be performed in a manner that abides by all OSHA, and City safety codes, policies, and procedures as well as all local, state, and federal environmental and storm water regulations.

All waste water generated from hydrojetting procedures will be collected and properly disposed of. No discharges of any material will be allowed to enter the storm water conveyance system and United's service staff will be equipped with appropriate spill kits in the event of any accidental release or spill. Should an accidental non-permitted discharge occur United will immediately contain and clean the release and inform the City Representative.

During service operations if chemicals or hazardous waste are found the City Representative will be notified immediately, and he/she will determine how the situation will be addressed.

d) Waste Profiling and Disposal

Samples of the extracted waste will be obtained and analyzed by an ELAP certified laboratory. The corresponding laboratory report will be submitted to a local disposal facility along with waste profile forms. Customer waste profiles will be tracked internally and will be rushed through disposal facility waste acceptance procedures as needed.

The extracted waste will be transported for disposal to an appropriate disposal facility located closest to the City based on laboratory findings. The customer will thereafter receive copies of all waste shipment related documentation (lab analysis, waste profile, shipping documents, weight tickets).

e) Quality Control

United Storm Water will perform all work under this contract, taking necessary steps and precautions to ensure that services meet the satisfaction of the City. United will provide a professional quality of services, technical assurance, and all work will be performed diligently, carefully, and in a good and workman-like manner. To this end all work will be reviewed for quality assurance prior to submitting deliverables, and any errors will be corrected.

Additionally, United's Project Manager will assign a Field Supervisor who will oversee all operations. The Supervisor will ensure compliance with all applicable laws (federal, state, and local), ordinances and regulations, and will coordinate with the Project Manager to ensure that all City needs are satisfied and that documentation is accurate.

f) Preventative Maintenance

In order to minimize the occurrence of emergencies during rain events, United will inspect and maintain the City's storm drain system per its approved schedule in a professional and environmentally conscious manner. The goal at all times will be to maintain the storm drain system such that it functions as designed, thereby minimizing harm to residents and damage to property during rain events. This will be achieved by identifying issues before they become a problem, providing timely response during rain events and emergencies, and providing recommendations for improvement of the City's formal storm drain maintenance program.

All storm drain systems require scheduled routine maintenance to ensure that they operate as designed. Should field inspections determine that any maintenance schedule is inadequate, findings will be collected, tracked and reported to the City Representative and the schedule will be adjusted to best suit the needs of the City from both environmental and economic standpoints. At this time any "trouble drains" will also be identified to assist the City in researching and resolving any issues that may have the potential for causing flooding during a major storm event.

Field inspections will also include a survey of the City's existing BMP devices. As a fabricator and installer of partial and full trash capture devices, United Storm Water has the ability to repair or replace existing BMPs, and to make recommendations for installation of additional custom devices as needed.

COST PROPOSAL

YEAR 1

Line Item	Description	Quantity	Unit of Measure	Unit Cost	Total
1	Mobilization	1	EA	\$15,000.00	\$15,000.00
2	Traffic Control	1	EA	\$1.00	\$1.00
3	Clean Catch Basin	820	EA	\$166.00	\$136,120.00
4	Clean Under Sidewalk Drains	110	EA	\$220.00	\$24,200.00
5	Fabricate & Install CPS Unit	139	EA	\$996.00	\$133,996.00
Total:					\$309,317.00

YEAR 2-5

Line Item	Description	Quantity	Unit of Measure	Unit Cost	Total
1	Mobilization	1	EA	\$15,000.00	\$15,000.00
2	Traffic Control	1	EA	\$1.00	\$1.00
3	Clean Catch Basin	820	EA	\$166.00	\$136,120.00
4	Clean Under Sidewalk Drains	110	EA	\$220.00	\$24,200.00
Total:					\$175,321.00