

# CITY OF PALM DESERT STAFF REPORT

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MEETING DATE: August 22, 2024

PREPARED BY: Jess Culpeper, Director of Capital Projects

SUBJECT: AUTHORIZE OUT-OF-STATE TRAVEL FOR TWO PROJECT MANAGERS  
TO ATTEND THE AMERICAN PUBLIC WORKS ASSOCIATION  
CONFERENCE IN ATLANTA, GEORGIA

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## **RECOMMENDATION:**

Authorize out-of-state travel for two project managers to attend the American Public Works Association Conference on September 8 -11, 2024, in Atlanta, Georgia.

## **BACKGROUND/ANALYSIS:**

On June 27, 2024, the City Council approved the FY 2024-25 Annual Budget including Out-of-State Travel requests, with authorization for the Director of Capital Projects and a project manager to attend the American Public Works Association (APWA) Conference from September 8 - 11, 2024.

Due to scheduling conflicts, the Director of Capital Projects is no longer able to attend the conference and would like to request that a second project manager attend in his place.

## **Legal Review:**

This report has been reviewed by the City Attorney's office.

## **FINANCIAL IMPACT:**

Funds are available in account number 1104134-4312000 for this purpose. There is no additional impact to the General Fund.