

PALM DESERT HOUSING AUTHORITY STAFF REPORT

MEETING DATE: July 11, 2024

PREPARED BY: Celina Cabrera, Management Analyst

REQUEST: REJECT ALL PROPOSALS SUBMITTED FOR COURTESY PATROL SERVICES AT THE HOUSING AUTHORITY PROPERTIES

RECOMMENDATION:

1. Reject all proposals submitted for Courtesy Patrol Services at Palm Desert Housing Authority owned properties.
2. Authorize staff's request to solicit proposal for surveillance camera system installation and monitoring services.

BACKGROUND/ANALYSIS:

The Palm Desert Housing Authority currently has a Courtesy Patrol Services Agreement with Southwest Protective Service, Inc for an annual cost of \$135,500. The agreement is set to terminate on August 31, 2024.

Staff released a request for proposal for Courtesy Patrol Services on March 12, 2024 with a mandatory pre-proposal meeting held on March 21, 2024, on the City of Palm Desert's online bid management provider, OpenGov. Responses were due on April 12, 2024 and three proposals were received.

Proposal	Annual Amount
General Security Service, Inc.	\$839,192.80
Securitas Security Services USA, Inc	\$396,789.00
Alltech Industries, Inc.	\$147,101.76

Following an initial review of proposals by staff, two of the proposals were three times the current annual contract amount making them unfeasible, and the third proposal did not demonstrate the ability to fulfill the needs of the Housing Authority properties. Southwest Protective Service, the current courtesy patrol provider, did not submit a proposal and has not responded to staff inquiries regarding renewing their existing contract. Consequently, staff is recommending all proposals be rejected.

The Housing Authority's property management company, Falkenberg Gilliam & Associates ("FGA") have communicated that they have experienced successes with the transition from onsite courtesy patrol services to surveillance cameras with live-offsite monitoring at other properties they manage in San Diego and Los Angeles Counties. Staff has briefly explored the subject and are requesting approval to continue pursuing the options for a surveillance camera system and monitoring services at the Housing Authority properties, including solicitation of proposals.

Legal Review:

This report has been reviewed by the City Attorney's office.

Appointed Body Recommendation:

The Housing Commission will review this recommendation at its regular meeting on July 10, 2024. Upon request, a verbal report will be provided at the Authority's regular meeting on July 11, 2024.

FINANCIAL IMPACT:

There is no direct fiscal impact related to this action.