

# PALM DESERT HOUSING AUTHORITY STAFF REPORT

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MEETING DATE: May 23, 2024

PREPARED BY: Celina Cabrera, Management Analyst

REQUEST: ADOPT HOUSING AUTHORITY RESOLUTION ESTABLISHING DATES FOR REGULAR MEETINGS OF THE PALM DESERT HOUSING COMMISSION DURING FISCAL YEAR 2024-2025

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## **RECOMMENDATION:**

Adopt a Resolution entitled “A RESOLUTION OF THE PALM DESERT HOUSING AUTHORITY, SETTING THE SCHEDULE FOR REGULAR MEETINGS OF THE PALM DESERT HOUSING COMMISSION IN FISCAL YEAR 2024/2025.”

## **BACKGROUND/ANALYSIS:**

On June 9, 2022, the Board of the Palm Desert Housing Authority (the “Authority”) adopted Resolution No. HA-107 amending and restating the Bylaws of the Palm Desert Housing Commission (“Commission”) and identifies the regular meetings to be held on the second Wednesday each month. On an annual basis, the Commission has adopted the schedule, via Resolution, of its regular meeting for the fiscal year. The adoption of this resolution would memorialize the acceptance by the Housing Commission and provide the public advance notice of the meeting schedule for fiscal year 2024/2025.

While adoption of this resolution sets the regular meeting schedule, it is also understood that if Authority business needs to be conducted, the Authority Board retains authority to convene or suspend a meeting on any date that is not listed herein.

## **Legal Review:**

This report has been reviewed by the City Attorney’s office.

## **Appointed Body Recommendation:**

The Housing Commission will review this recommendation at its regular meeting of May 8, 2024. Upon request, a verbal report will be provided at the Authority’s regular meeting of May 23, 2024.

## **FINANCIAL IMPACT:**

There is no direct fiscal impact with this request.

## **ATTACHMENT:**

1. HA-Resolution to Establish FY 2024/2025 Regular Housing Commission Meetings Schedule