

CITY OF PALM DESERT STAFF REPORT

MEETING DATE: May 23, 2024

PREPARED BY: Bassam AL-Beitawi, Senior Project Manager

REQUEST: APPROVE AMENDMENT NO. 3 TO CONTRACT NO. C41380 WITH KIMLEY-HORN AND ASSOCIATES, INC., OF INDIAN WELLS, CALIFORNIA, IN THE AMOUNT OF \$310,000 FOR TRAFFIC ASSESSMENTS AND DESIGNS

RECOMMENDATION:

1. Approve Amendment No. 3 to Contract No. C41380 with Kimley-Horn and Associates, Inc., of Indian Wells, California, for additional traffic engineering and design services in an amount not to exceed \$310,000.
2. Authorize the City Attorney to make any necessary non-monetary changes to the amendment.
3. Authorize the City Manager or designee to execute the amendment and to review and approve written contract amendment requests per Section 3.30.170 of the Palm Desert Municipal Code for unforeseen circumstances.

BACKGROUND/ANALYSIS:

In April 2021, the City Council awarded Contract No. C41380 to Kimley-Horn and Associates, Inc., in the amount of \$488,229 to evaluate capacity and operations at intersections throughout the community. The first phase of the project identified locations that are deficient based upon criteria including safety, level of service and traffic operations.

In June 2022, the City Council approved Contract Amendment No. 1 to Contract No. C41380 in the amount of \$350,000 for the second phase. Following City review and selection of projects for design, the second phase included designing and implementing such improvements.

In March 2023, the City Council approved Contract Amendment No. 2 for an additional \$315,415 for on-call assignments through June 30, 2024, that included:

- Continued signal timing review and support.
- Continued support to the City for the CV Sync project implementation.
- Grant application support (leading to a \$970,000 award for the Vision Zero Strategy).
- Prepare formal signal timing documents for all traffic signals.
- Design safety and capacity improvements to Dinah Shore Drive and Monterey Avenue.

City staff requests approval of Amendment No. 3 to continue to undertake various traffic assessments and designs through June 30, 2025, and add \$310,000 to the total contract amount. This will be the final amendment request as staff will proceed to advertise a request for qualifications for traffic engineering consultants for Fiscal Year 2025-26.

City of Palm Desert
 Kimley-Horn Amendment No. 3

Amendment No. 3 will be utilized as needed for approved projects as noted in Attachment No. 1 and will be funded under various accounts including Measure A Fund 213. Some of the tasks include but are not limited to the following:

Task	Fee
Task 1: Project Management and Meetings	\$30,000
Task 2: El Paseo Raised Mid-Block Crosswalk Design	\$130,000
Task 3: University Park Drive & College Drive On-Street Parking Improvements	\$85,000
Task 4: Cook Street and Fred Waring Drive Traffic Operation Improvements	\$25,000
Task 5: Mesa View Drive and Highway 74 Signal Warrant Analysis	\$25,000
Task 6: Portola Avenue and Magnesia Falls Drive Traffic Operation Analysis	\$15,000
Total:	\$310,000

Legal Review:

This report has been reviewed by the City Attorney’s Office.

FINANCIAL IMPACT:

The City’s approved Capital Improvement Project (CIP) List for Fiscal Year 2023/24 and the proposed CIP List for Fiscal Year 2024/25 include various projects that will require the services provided under this contract. Staff requests approval of Amendment No. 3 to extend the contract through June 30, 2025, and add \$310,000 for a total contract of \$1,463,644.

Contract	Award	Description	Contract Amount
Traffic Engineering and Design Services	04/21/2021	Contract No. C41380	\$488,229
	06/09/2022	Amendment No. 1	\$350,000
	03/23/2023	Amendment No. 2	\$315,415
	03/23/2024	Amendment No. 3	* \$310,000
Total:			\$1,463,644

* *Requested amount*

ATTACHMENTS:

1. Amendment No. 3
2. Exhibit A – Scope of Services