

CITY OF PALM DESERT STAFF REPORT

MEETING DATE: May 23, 2024

PREPARED BY: Marie de Vera, Executive Coordinator, City Manager's Office

REQUEST: AUTHORIZE OUT-OF-STATE TRAVEL FOR CITY MANAGER TO
ATTEND INTERNATIONAL COUNCIL OF SHOPPING CENTERS IN LAS
VEGAS, NEVADA

RECOMMENDATION:

Authorize out-of-state travel for the City Manager to attend the International Council of Shopping Centers on May 18 through May 20, 2024, in Las Vegas, Nevada.

BACKGROUND/ANALYSIS:

On June 22, 2023, the City Council approved the out-of-state travel requests which did not include authorization for the City Manager's attendance at the International Council of Shopping Centers (ICSC) Annual Conference on May 18 through May 20, 2024, in Las Vegas, Nevada. The City Council is requested to approve out-of-state travel for the City Manager to attend the ICSC Annual Conference.

Legal Review:

This report has been reviewed by the City Attorney's office.

FINANCIAL IMPACT:

Mayor Quintanilla originally intended on attending this conference but ended up canceling. We were able to request a full refund on everything except for the registration. To prevent the payment going to waste, we requested the registration be transferred into the City Manager's name, so that he can attend. Sufficient funding is available in Account 1104130-4312000 (City Manager Conferences/ Seminars).