

CITY OF PALM DESERT STAFF REPORT

MEETING DATE: May 23, 2024

PREPARED BY: Jenavieve Alvarez, Management Aide, Information Technology

REQUEST: DECLARATION OF SURPLUS PROPERTY AND AUTHORIZATION OF DISPOSAL

RECOMMENDATION:

Declare the items listed on Attachment 1, to the staff report, as surplus property and authorize disposal as appropriate.

BACKGROUND/ANALYSIS:

All items on the attached equipment list are broken or obsolete. Therefore, staff is requesting that Council authorize disposal of the equipment in accordance with Finance Policy FIN-009 as well as federal and state laws and guidelines.

Legal Review:

This report has been reviewed by the City Attorney's office.

FINANCIAL IMPACT:

There is no fiscal impact associated with this item.

ATTACHMENTS:

1. Surplus Property List