

CITY OF PALM DESERT STAFF REPORT

MEETING DATE: April 25, 2024

PREPARED BY: Carlos Flores, AICP, Principal Planner

REQUEST: APPROVE 2024/25 WORK PLAN FOR THE CULTURAL RESOURCE PRESERVATION COMMITTEE

RECOMMENDATION:

Approve the 2024/25 Annual Work Plan for the Cultural Resources Preservation Committee.

BACKGROUND/ANALYSIS:

On March 27, 2024, the Cultural Resources Preservation Committee (CRPC) met and set up priorities and objectives for the 2024/2025 Fiscal Year based off a survey of priorities submitted by the CRPC members. A staff report with details on the priorities and objectives identified by the CRPC can be found attached to this report. At the March 27th meeting, the CRPC established and provided more details on five (5) priority items to present to the City Council, which are summarized in Table 1 below:

Table 1 – FY 24/25 CRPC Work Plan

Priority	Description	Cost	Time/Process
City wide survey	Conduct a city-wide cultural resources survey, complete with GIS resources, and provide quarterly updates.	Estimate: \$40,000	<u>Time:</u> 6-9 months <u>Next Steps:</u> RFP has been sent out to conduct survey. Staff will provide updates at each subsequent CRPC meeting
Update the website	Update CRPC presence on city website to have correct and updated information.	City staff time	<u>Time:</u> 3 months <u>Next Steps:</u> City staff will work with Public Affairs to update and refresh website
Education	Provide educational resources for new CRPC members and for residents and visitors, such as booklets and training. Provide a “California Preservation Foundation” (CPF) collaborator membership which provides a wide range of training material.	Estimate: \$10,000	<u>Time:</u> Ongoing <u>Next Steps:</u> Staff will set up a collaborator CPF membership, seek additional educational resources to provide to CRPC, and seek options on public education (booklets/pamphlets)
CLG Designation	Begin the process of an application to the California state historic preservation office for a Certified Local Government designation.	City staff time	<u>Time:</u> 9-12 months <u>Next Steps:</u> Wait for city wide survey to conclude then City staff will work on submittal of application
Mills Act	Support current Mills Act actions and reports to Committee and City Council as required.	City staff time	<u>Time:</u> Ongoing <u>Next Steps:</u> Staff will update the Mills Act guidelines and provide quarterly reports to CRPC on Mills Act applications

Legal Review:

This report has been reviewed by the City Attorney's office.

Strategic Plan:

Implementation of the work plan will support Priority 1 of the Palm Desert Strategic Plan by assessing the current cultural landscape of the City.

CRPC Recommendation:

The CRPC at its regular meeting of March 27, 2024, recommended the City Council approve of the Work Plan as presented in Table 1 of this report.

FINANCIAL IMPACT:

Costs identified in the work plan have been proposed in the 2024/25 Development Services Budget.

ATTACHMENT:

1. March 27, 2024, CRPC Staff Report