

# CITY OF PALM DESERT STAFF REPORT

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MEETING DATE: September 14, 2023

PREPARED BY: Cora L. Gaugush, Project Technician

REQUEST: RATIFY AMENDMENT NO. 1 TO CONTRACT NO. C44620B WITH BELFOR USA GROUP, INC., FOR PROPERTY RESTORATION SERVICES

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## **RECOMMENDATION:**

Ratify Amendment No. 1 to Contract No. C44620B with Belfor USA Group, Inc., for property restoration services.

## **BACKGROUND/ANALYSIS:**

On April 27, 2023, City Council approved Change Order No. 1 to C44620B with BELFOR Property Restorations to increase the annual aggregate amount amongst all approved vendors to \$3,000,000 in Fiscal Year (FY) 2023/24 and FY 2024/25. Attached to the staff report was a Contract Change Order form for the contractor to be executed.

BELFOR took issue with the form of the Change Order and requested a Contract Amendment be used in its place. Staff conferred with the City Attorney's office, and after some negotiation as to the language, the attached Contract Amendment was acceptable to both parties.

As this format was not presented to the City Council with the original approval of the Change Order request, staff is now requesting ratification of the change in format. This is a clerical substitution with no impact on the approved contract amounts.

## **Legal Review:**

This report has been reviewed by the City Attorney's office. Staff worked closely with Craig Hayes with the City Attorney's office.

## **FINANCIAL IMPACT:**

There is no fiscal impact with this action. The intent and amount of the Change Order approval did not change.

## **ATTACHMENT:**

Amendment No. 1 to C44620B