



City of Palm Desert / Public Works Department Emergency Grant Program – Tropical Storm Hilary Program Guidelines

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Overview

In response to the aftermath of Tropical Storm Hilary, which inflicted significant damage for commercial property owners and homeowners associations (Properties) in north Palm Desert along the Interstate 10 corridor, the City of Palm Desert (City) has created an Emergency Grant Program (Program) to offer financial relief to affected commercial properties that may still have cleanup efforts.

The grants, with a maximum allocation of up to \$200,000 each, aim to facilitate up to 35% of the external cleanup, repair, and restoration efforts for Properties. Note the eligible Properties shall be located within 250 feet south of Interstate 10, between Miriam Way and Washington Street.

If you have any questions, please call (760) 776-6450 or email publicworks@palmdesert.gov.

Eligibility & Criteria

- Funds shall be used for external cleanup, repair, and restoration efforts of Properties affected by Tropical Storm Hilary, and ensure proper functioning of drainage systems in the affected area.
- Properties shall be located in Palm Desert and within 250 feet south of Interstate 10, between Miriam Way and Washington Street.
- Eligibility extends to homeowners associations and commercial property owners exclusively.
- Request for completed work is ineligible as the Program is not retroactive.
- Be in good standing with City and the Secretary of State.
- Current City Business License at the time of application.
- Only one-time grant per selected Property.
- No employees, elected officials, agents, nor businesses that have an interest held by any of the aforementioned, nor those businesses currently under contract with the City of Palm Desert, may qualify.

Approval & Submittal Process

- Application to be accepted between April 8, 2024 (8:00 a.m.) and May 6, 2024 (5:00 p.m.).
- Following the application period, a Committee will review applications based upon need and additional criteria, and make recommendations to the City Manager or designee for approval.
- Application available at www.palmdesert.gov/connect/hurricane-hilary.

- A current business license, copy of most recent taxes, a W-9 and supporting documentation if established as a corporation (i.e. articles of incorporation or statement of information) must be provided at time of application; applications that do not provide all of the information requested will be rejected.
- Approval of funding is at the sole discretion of the City of Palm Desert.

Funding

- Total available funds for Program: \$1,500,000.
- No minimum amount per grant; maximum amount not-to-exceed \$200,000 per grant.
- Grant funds shall cover up to 35% of the external cleanup, repair, and restoration costs.
- Must submit a formal cleanup plan outlining the scope of work prior to commencing work.
- Disbursement of grant funds will be subject to strict monitoring and auditing procedures.
- Funding may be dispersed in stages as work progresses (25%, 50%, 75% and 100%) on a reimbursement basis.
- Must provide support documentation sufficient for the City to receive reimbursement.

Notice & Disclaimer

- Use of grant funding is subject to State prevailing wage requirements.
- The City makes no representations as to the tax implications of the loan program.
- The Properties under the Program will receive an IRS Form 1099, if applicable, reporting the amount of payments as taxable income for federal and state income tax.
- The Properties must provide a completed IRS Form W-9 showing the business social security number or federal taxpayer identification number before the loan payments can be made.
- The City is unable to provide legal or tax advice to businesses and encourages you to seek appropriate professional advice on the federal and state tax implications of any funds received from the City under this program.
- Applications are subject to the Public Records Act.
- Incomplete applications will be rejected and will not qualify for funding.
- The Properties shall indemnify the City of all damages related to Tropical Storm Hilary.