

CITY MANAGE EMPLOYMENT AGREEMENT  
AMENDMENT NO. 2

**1. Parties and Date.**

This Amendment No. 2 to the City Manage Employment Agreement is by and between the City of Palm Desert (“City”) and Todd Hileman (“Employee”), and effective March 1, 2024. City and Employee are sometimes individually referred to as “Party” and collectively as “Parties.”

**2. Recitals.**

2.1 The Parties entered into an agreement entitled City Manager Employment Agreement dated March 1, 2021 (“Agreement”).

2.2 Parties now desire to change certain provision of the Agreement as specified below.

NOW, THEREFORE, the Parties agree as follows:

**3. Terms.**

3.1 Section 3.9 Vacation Leave Benefits. Section 3.9 of the Agreement is hereby amended in its entirety to read as follows:

“3.9 Vacation Leave Benefits

Upon commencement of employment, the City Manager shall have access to an accrued balance of one hundred sixty (160) hours of vacation. Additionally, City Manager shall accrue two hundred forty (240) hours of vacation each year, accrued at the rate of 9.23 hours per pay period, subject to a maximum accrual balance of 320 hours. Once the limit of 320 hours has been reached accrual shall cease until such time as the balance falls below the maximum.”

3.2 Except as amended by this Amendment No. 2, all other terms and conditions of the Agreement shall remain unchanged and shall remain in full force and effect and shall govern the actions of the parties under this Amendment No. 2. From and after the date of this Amendment No. 2, whenever the term “Agreement” appears in the Agreement, it shall mean the Agreement as amended by this Amendment No. 2.

IN WITNESS WHEREOF, the Parties hereto have caused this instrument to be executed the 15 day of February, 2024.

**EMPLOYEE**

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L. Todd Hileman, City Manager

**CITY OF PALM DESERT**

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Karina Quintanilla, Mayor

**ATTEST:**

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Niamh M. Ortega, Assistant City Clerk

**APPROVED AS TO FORM:**

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Isra Shah, City Attorney