

RESOLUTION NO. 2024-\_\_\_\_\_

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PALM DESERT, CALIFORNIA, UPDATING THE OUTSIDE AGENCY/ FUNDING PROGRAM GUIDELINES.

WHEREAS, the City of Palm Desert (“City”) receives many requests from citizens, groups and agencies for charitable, public benefit, public welfare and educational contributions; and

WHEREAS, the City is constrained by applicable law regarding the donation of public funds; and

WHEREAS, a Committee was established in the early history of the City to review such requests; and

WHEREAS, the City Council of the City of Palm Desert desires to maintain the review committee to advise the City Council regarding consideration of program funding for local agencies to be known as the “Outside Agency Funding Committee”; and

WHEREAS, the current Committee is comprised of the Mayor and Mayor Pro Tempore or their designees, City Manager, City Attorney, and Finance Director; and

WHEREAS, the City has established guidelines and procedures as set forth in Exhibit “A”; and

WHEREAS, the City desires to update the adopted guidelines and procedures as set forth in Exhibit “A”.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Palm Desert, California, that the Outside Agency Funding Committee responsibilities are as follows:

SECTION 1. Committee Members. There is hereby formalized by the City of Palm Desert the Outside Agencies / Charitable Contributions Committee consisting of the Mayor and Mayor Pro Tempore or their designees, City Manager, City Attorney, Finance Director, and a staff member appointed by the City Manager to represent volunteer organizations. The Finance Director serves as Chairman for Committee meetings.

SECTION 2. Outside Agency / Charitable Contributions Committee Purpose. The Outside Agency Committee is responsible for reviewing all requests for funding received during its annual application window, which is typically in the first quarter of the year. The Committee shall evaluate each application and make recommendations to the City Council based on each organization’s benefit to the community and budget constraints, among other factors. The Committee also reviews Other Sponsorship Applications and

Community Development Block Grant (CDBG) applications and provides its recommendations to Council.

SECTION 3. Term of Office. There is no specific term of office, but Council members may be rotated annually at the discretion of the City Council. Staff shall remain on the Committee indefinitely.

SECTION 4. Time and Place of Meetings. The regular meeting of the Committee may be on call of the Chairman of the Committee, and should be held between the Outside Agency application deadline and the beginning of the next fiscal year at a location to be determined by the Finance Director.

ADOPTED ON \_\_\_\_\_, 2024.

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KARINA QUINTANILLA  
MAYOR

ATTEST:

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ANTHONY J. MEJIA  
CITY CLERK

I, Anthony J. Mejia, City Clerk of the City of Palm Desert, hereby certify that Resolution No. 2024-\_\_ is a full, true, and correct copy, and was duly adopted at a regular meeting of the City Council of the City of Palm Desert on \_\_\_\_\_, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

RECUSED:

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the City of Palm Desert, California, on \_\_\_\_\_.

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ANTHONY J. MEJIA  
CITY CLERK