

# **PALM DESERT CITY COUNCIL MEETING AGENDA**

Thursday, July 10, 2025

Closed Session 3:30 p.m.; Regular Session 4:00 p.m.

Council Chamber, City Hall

73-510 Fred Waring Drive

Palm Desert, California

This is a joint meeting of the Palm Desert City Council, Successor Agency to the Palm Desert Redevelopment Agency, Palm Desert Housing Authority and the Palm Desert Board of Library Trustees. Pursuant to Assembly Bill 2449, this meeting may be conducted as a hybrid meeting allowing public access via teleconference or in person, and up to two Councilmembers may attend remotely.

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## **OPTIONS FOR PARTICIPATING IN THIS MEETING:**

If unable to attend the meeting in person, you may choose from the following options:

### **OPTION 1: VIA EMAIL**

Send your comments by email to: [CityClerk@palmdesert.gov](mailto:CityClerk@palmdesert.gov).

Emails received prior to 10:00 a.m. on the day of the City Council meeting will be made part of the record and distributed to the City Council. Emails will not be read aloud at the meeting.

### **OPTION 2: LIVE VIA ZOOM**

1. Access via [palmdesert.gov/zoom](http://palmdesert.gov/zoom) or [zoom.us](https://zoom.us), click "Join Meeting" and enter Webinar ID 833 6744 9572.

### **OPTION 3: LIVE VIA TELEPHONE**

1. (213) 338-8477 and enter Meeting ID 833 6744 9572 followed by #.
2. Indicate that you are a participant by pressing # to continue.
3. During the meeting, press \*9 to add yourself to the queue and wait for the City Clerk to announce your name/phone number. Press \*6 to unmute your line and limit your comments to three minutes.

1. **CALL TO ORDER - CLOSED SESSION - 3:30 P.M.**
2. **PUBLIC COMMENT FOR CLOSED SESSION ITEMS ONLY**  
This time has been set aside for members of the public to address the City Council on items contained only on the Closed Session Agenda within the three-minute time limit. Speakers may utilize one of the three options listed on the first page of this agenda.
3. **RECESS TO CLOSED SESSION**
4. **CLOSED SESSION AGENDA**  
The following items will be considered in closed session:
  - 4.a **Closed Session Meeting Minutes: June 26, 2025**
  - 4.b **Public Employee Performance Evaluation pursuant to Government Code Section 54954.5(e)**  
Interim City Manager
5. **ROLL CALL - REGULAR MEETING - 4:00 P.M.**
6. **PLEDGE OF ALLEGIANCE**  
Councilmember Pradetto
7. **INSPIRATION**  
Councilmember Quintanilla
8. **REPORT OF CLOSED SESSION**  
City Attorney Shah
9. **AWARDS, PRESENTATIONS, AND APPOINTMENTS**
  - 9.a **OUTDOOR WORKER APPRECIATION PROCLAMATION**
10. **CITY MANAGER COMMENTS**
  - 10.a **LIBRARY - YEAR ONE UPDATE**
11. **MAYOR/COUNCILMEMBER REPORTS AND REQUESTS FOR ACTION**
12. **NONAGENDA PUBLIC COMMENTS**  
This time has been set aside for the public to address the City Council on issues that are not on the agenda for up to three minutes. Speakers may utilize one of the three options listed on the first page of the agenda. Because the Brown Act does not allow the City Council to act on items not listed on the agenda, members may briefly respond or refer the matter to staff for a report and recommendation at a future meeting.
13. **CONSENT CALENDAR**  
All matters listed on the Consent Calendar are considered routine and may be approved by one motion. The public may comment on any items on the Consent Agenda within the three-minute time limit. Individual items may be removed by the City Council for a separate discussion.

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RECOMMENDATION:  
To approve the consent calendar as presented.

- 13.a

**APPROVAL OF CITY COUNCIL, SUCCESSOR AGENCY, AND HOUSING AUTHORITY MINUTES**  
  
RECOMMENDATION:  
Approve the Minutes of June 26, 2025.

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- 13.b

**APPROVAL OF WARRANT REGISTERS**  
  
RECOMMENDATION:  
Approve the warrant registers issued for the period 6/19/2025 to 6/26/2025.

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- 13.c

**ADOPTION OF ORDINANCE NO. 1431, APPROVING A GENERAL PLAN AMENDMENT FROM SMALL TOWN NEIGHBORHOOD TO NEIGHBORHOOD CENTER FOR A 2.21 ACRE PROPERTY ON THE NORTHWEST CORNER OF FRED WARING DRIVE AND FAIRHAVEN AVENUE AND MAKING A FINDING OF EXEMPTION UNDER CEQA**  
  
RECOMMENDATION:  
Adoption of Ordinance No. 1431 entitled, “AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF PALM DESERT, CALIFORNIA, APPROVING A GENERAL PLAN AMENDMENT FROM SMALL TOWN NEIGHBORHOOD TO NEIGHBORHOOD CENTER FOR A 2.21 ACRE PROPERTY ON THE NORTHWEST CORNER OF FRED WARING DRIVE AND FAIRHAVEN AVENUE AND MAKING A FINDING OF EXEMPTION UNDER CEQA. (ASSESSOR’S PARCEL NUMBER 640-040-016).”

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- 13.d

**ADOPTION OF ORDINANCE NO. 1432, AMENDING PALM DESERT MUNICIPAL CODE CHAPTER 9.24, NOISE CONTROL, TO ESTABLISH UNIFORM PROPERTY MAINTENANCE OPERATING HOURS AND MAKING A FINDING OF EXEMPTION UNDER CEQA**  
  
RECOMMENDATION:  
Adoption of Ordinance No. 1432 entitled, “AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF PALM DESERT, CALIFORNIA, AMENDING PALM DESERT MUNICIPAL CODE CHAPTER 9.24, NOISE CONTROL, TO ESTABLISH UNIFORM PROPERTY MAINTENANCE OPERATING HOURS AND MAKING A FINDING OF EXEMPTION UNDER CEQA.”

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- 13.e

**LETTER OF SUPPORT FOR THE JOSLYN CENTER’S GRANT APPLICATION TO BIGHORN GOLF CLUB CHARITIES FOR HVAC SYSTEM REPLACEMENT**  
  
RECOMMENDATION:  
Ratify issuance of a letter of support for The Joslyn Center’s application to BIGHORN Golf Club Charities requesting grant funding to replace HVAC units at its facility.

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- 13.f LETTER OF SUPPORT FOR DESERT RECREATION DISTRICT'S GRANT APPLICATION TO BIGHORN GOLF CLUB CHARITIES 85**
- RECOMMENDATION:  
Ratify issuance of a letter of support for the Desert Recreation District's grant application to BIGHORN Golf Club Charities requesting funding to provide scholarships for residents to participate in core programs and activities.
- 13.g LETTER OF SUPPORT FOR THE RANDALL W. LEWIS CENTER FOR ENTREPRENEURSHIP AND SCHOOL OF ENTREPRENEURSHIP APPLICATION TO THE THRIVE INLAND SOCAL CATALYST GRANT PROGRAM 89**
- RECOMMENDATION:  
Ratify issuance of a letter of support for the Randall W. Lewis Center for Entrepreneurship and the School of Entrepreneurship's application to the THRIVE Inland SoCal Catalyst Grant Program to sustain and expand programming delivered through the Palm Desert Entrepreneurial Resource Center.
- 13.h RESOLUTION SETTING THE CITY COUNCIL REGULAR MEETING SCHEDULE FOR THE CALENDAR YEAR 2026 93**
- RECOMMENDATION:  
Adopt a resolution entitled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PALM DESERT, CALIFORNIA, SETTING THE CITY COUNCIL REGULAR MEETING SCHEDULE FOR THE CALENDAR YEAR 2026."
- 13.i CORRECTION TO APPOINTMENT TERM FOR THE JOSLYN COVE SENIOR CENTER BOARD 99**
- RECOMMENDATION:  
Approve a correction to the term of appointment for Janet Davidson to the Joslyn Cove Senior Center Board, establishing the term as July 1, 2025, through June 30, 2027, in accordance with the Joslyn Center's bylaws.
- 13.j REJECT ALL BIDS FOR CAHUILLA HILLS PARK AND TRAILHEAD ADA IMPROVEMENTS AND AUTHORIZE STAFF TO READVERTISE FOR BID, PROJECT NO. MPK00005 101**
- RECOMMENDATION:
1. Reject all bids submitted for the Cahuilla Hills Park and Trailhead ADA Improvements.
  2. Authorize staff to re-bid the project with revisions to contractor license requirements.

**13.k RESOLUTION REAFFIRMING PARTICPATION IN THE PERMANENT LOCAL HOUSING ALLOCATION PROGRAM 103**

**RECOMMENDATION:**

1. Adopt a resolution entitled "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PALM DESERT, CALIFORNIA, REAUTHORIZING PARTICIPATION IN THE PERMANENT LOCAL HOUSING ALLOCATION (PLHA) PROGRAM AND SUPERSEDING RESOLUTION NO. 2020-49."
2. Authorize the City Manager, or their designee, to execute all documents required or deemed necessary or appropriate by the California Department of Housing and Community Development (HCD) for the continued administration of PLHA funds, including but not limited to funding agreements, amendments, and reporting documents;

**13.l MEMORANDUM OF UNDERSTANDING WITH THE COACHELLA VALLEY ASSOCIATION OF GOVERNMENTS FOR THE CV HOUSING FIRST PROGRAM, AND AUTHORIZE PAYMENT FOR FISCAL YEAR 2025-2026 111**

**RECOMMENDATION:**

1. Approve a Memorandum of Understanding (MOU) with Coachella Valley Association of Governments (CVAG) for the CV Housing First Program not to exceed \$125,000 in FY 2025-2026.
2. Authorize the City Attorney to make any necessary nonmonetary changes to the MOU.
3. Authorize the Director of Finance to appropriate and disburse funds as necessary to implement the MOU.
4. Authorize the City Manager to execute the MOU.

**13.m AUTHORIZE REGISTRATION WITH RENTAL ASSISTANCE PROVIDERS AS A PAYEE FOR PALM DESERT HOUSING AUTHORITY RESIDENT SUPPORT 121**

**RECOMMENDATION:**

1. Authorize staff to register the Palm Desert Housing Authority as a payee/vendor with local and regional rental assistance providers to facilitate receipt of rental assistance funds on behalf of eligible residents.
2. Authorize the Executive Director to approve registration with any additional nonprofit and government-based service providers.

**13.n AUTHORIZATION TO INCREASE FY 2024/25 POOL AND SPA ADDITIONAL SERVICES WITH SERVICE FIRST, LLC 123**

**RECOMMENDATION:**

Authorize an increase of \$6,581.00 to the not-to-exceed amount for additional services for pool and spa repairs with Service First, LLC, for Fiscal Year 2024/25.

- 13.o RESOLUTION DECLARING CITY OWNED PROPERTY LOCATED ON PORTOLA AVENUE NORTH OF HAYSTACK, APN 630-250-052, AS SURPLUS LAND UNDER THE GOVERNMENT CODE SECTION 54221 AND CATAGORICALLY EXEMPT FROM CEQA** 125
- RECOMMENDATION:  
Adopt a Resolution entitled "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PALM DESERT, CALIFORNIA, DECLARING PURSUANT TO GOVERNMENT CODE SECTION 54221 THAT REAL PROPERTY OWNED BY THE CITY OF PALM DESERT LOCATED AT 47501 PORTOLA AVENUE (PORTION OF APN 630-250-052) IS SURPLUS LAND AND NOT NECESSARY FOR THE CITY'S USE, FINDING THAT SUCH DECLARATION IS EXEMPT FROM ENVIRONMENTAL REVIEW UNDER THE CALIFORNIA ENVIRONMENTAL QUALITY ACT, AND TAKING RELATED ACTIONS." This action declares approximately 0.95 acres of city-owned property located on Portola Avenue, north of Haystack Road (APN 630-250-052), as surplus land in accordance with the California Surplus Land Act (SLA) while retaining approximately 0.33 acres for City use.
- 13.p APPROVE PROFESSIONAL SERVICES AGREEMENT WITH HOLISTIC SYSTEM INTEGRATION SOLUTIONS FOR SUPPLEMENTAL STAFFING AND PROCESS IMPROVEMENT FOR LAND MANAGEMENT AND PERMIT CENTER OPERATIONS.** 139
- RECOMMENDATION:
1. Approve a Professional Services Agreement with Holistic System Integration Solutions for on-call supplemental staffing services, for an amount not to exceed \$192,000 for Fiscal Year 2025-26.
  2. Authorize the City Attorney to make any non-monetary changes to the agreement.
  3. Authorize the City Manager or designee to execute any change orders or amendments, including extensions of the agreement, provided such actions remain within the approved amount.
- 13.q AWARD A TWO-YEAR SERVICE AGREEMENT TO FG CREATIVE FOR MERCHANT RELATION SERVICES RELATED TO EL PASEO, IN AN AMOUNT NOT TO EXCEED \$40,000.** 161
- RECOMMENDATION:
1. Approve a Service Agreement with FG Creative, Inc., for El Paseo merchant relation services in an amount not to exceed \$40,000 for a two-year term, through Fiscal Year 2026/27.
  2. Authorize the City Attorney to make non-monetary changes and the City Manager to execute all necessary documents.

- 13.r AUTHORIZE AMENDMENT NO. 4 TO AGREEMENT NO. A43790 WITH FG CREATIVE TO EXTEND THE CONTRACT TERM FOR THREE MONTHS AND INCREASE COMPENSATION BY \$36,600. 171**
- RECOMMENDATION:
1. Approve Amendment No. 4 to Agreement No. A43790 with FG Creative to extend the term of the contract through September 30, 2025, and increase total compensation by \$36,600.
  2. Authorize the City Attorney to make necessary non-monetary changes to the agreement.
  3. Authorize the City Manager to execute the amendment and any related documents necessary to effectuate this action, in accordance with Section 3.30.170 of the Palm Desert Municipal Code.
- 13.s APPROVE AMENDMENT NO. 4 TO CONTRACT NO. C43390 WITH IDEA PEDDLER, LLC TO ALIGN FY 2024/25 COMPENSATION WITH PREVIOUSLY APPROVED SCOPE OF SERVICES 213**
- RECOMMENDATION:
1. Approve Amendment No. 4 to Contract No. C43390 with Idea Peddler, LLC to align the compensation terms with the approved services for FY 2024/25.
  2. Authorize the City Attorney to make necessary, nonmonetary changes to the Agreement.
  3. Authorize the City Manager to execute the amendment and any related documents necessary to effectuate this action, in accordance with Section 3.30.170 of the Palm Desert Municipal Code.
- 13.t AMENDMENT NO. 1 FOR THE DISBURSEMENT AND USE OF FUNDS AGREEMENT BETWEEN THE CITY OF PALM DESERT AND FINE QUALITY FOODS, INC., DBA PAPA DAN'S PIZZA AND PASTA TO EXTEND THE BUSINESS OPENING DEADLINE 267**
- RECOMMENDATION:
1. Ratify Amendment No. 1 for the Disbursement and Use of Funds Agreement extending the deadline to commence operations from July 1, 2025, to September 1, 2025, or reasonably thereafter.
  2. Authorize the City Manager or designee to execute all documents, agreements, amendments, and related instruments necessary to implement and carry out the intent of this item.
- 13.u DECLARATION OF SURPLUS PROPERTY AND AUTHORIZATION OF DISPOSAL 287**
- RECOMMENDATION:
- Declare the items listed on Attachment 1 of this staff report as surplus property and authorize disposal as appropriate.

- 13.v AUTHORIZE FUNDS FOR THE PURCHASE OF GURNEYS AND STAIR CHAIRS FROM STRYKER SALES CORPORATION 291**
- RECOMMENDATION:
1. Authorize an additional \$1,376 for the purchase of gurneys and stair chairs from Stryker Sales Corporation for a total purchase price of \$236,647.87 in Fiscal Year 2024/25.
  2. Authorize the purchase of gurneys and stair chairs from Stryker Sales Corporation for an amount not to exceed \$118,244.70 in Fiscal Year 2025/26, plus a \$5,000 contingency for unforeseen expenses.
  3. Authorize the City Manager to execute any documents necessary to effectuate the actions taken herewith.
- 13.w APPROVE CHANGE ORDER NO. 2 TO CONTRACT C45130 WITH M & M SWEEPING, INC., FOR STREET AND PARKING LOT SWEEPING SERVICES (PROJECT NO. MST00010) 301**
- RECOMMENDATION:
1. Approve Change Order No. 2 to Contract C45130 with M&M Sweeping, Inc., for Citywide Street Sweeping Services, in the amount of \$10,800, increasing the total annual amount to \$252,000 per fiscal year, subject to a Services Price Increase.
  2. Authorize the City attorney to make non-monetary changes to the agreement and change order.
  3. Authorize City Manager to execute change orders, the two extension amendments, and any documents necessary to effectuate the actions taken herewith.
- 13.x APPROVE CONSTRUCTION TASK ORDER AND FURNITURE CHANGE ORDER FOR CITY HALL OFFICE SPACE IMPROVEMENTS – PHASE THREE (PROJECT NO. SFA00006) 307**
- RECOMMENDATION:
1. Authorize the City Manager to approve Task Orders under Contract No. C44620 for Office Space Improvements - Phase Three, in an aggregate amount not-to-exceed \$800,000 in Fiscal Year 2025/26.
  2. Authorize the City Manager to approve a Change Order to Quality Office Furnishings Contract No. A48790, for the purchase of additional cubicles in an amount not-to-exceed \$50,000 for various departments.
  3. Authorize the City Attorney to make necessary non-monetary changes to the agreement.
  4. Authorize the City Manager to execute the task orders and documents necessary to effectuate these actions.



**13.y      AUTHORIZE CITY MANAGER TO AWARD CONTRACT TO JEREMY HARRIS CONSTRUCTION, INC., FOR NUISANCE SOIL REMOVAL (PROJECT NO. SCC00001)** 395

**RECOMMENDATION:**

1. Authorize the City Manager to award a construction agreement to Jeremy Harris Construction, Inc., of Riverside, California, for the Nuisance Soil Removal Project for total compensation of \$529,998, plus \$105,000 contingency for unforeseen conditions.
2. Authorize the City Attorney to make necessary non-monetary changes to the agreement.
3. Authorize the City Manager to execute the agreement and any written requests for change orders up to the contingency amount, amendments, and any other documents necessary to effectuate this action, in accordance with Palm Desert Municipal Code Section 3.30.170.
4. Authorize the City Manager to execute the Notice of Completion (NOC) and the City Clerk to file the NOC upon satisfactory completion of the Project.
5. Reject all bids opened on October 29, 2024.

**13.z      AWARD CONTRACT TO ST. FRANCIS ELECTRIC, LLC, FOR ON-CALL TRAFFIC SIGNAL MAINTENANCE AND EMERGENCY RESPONSE SERVICES** 429

**RECOMMENDATION:**

1. Award a Maintenance Services Agreement to St. Francis Electric, LLC. for On-call Traffic Signal Maintenance and Emergency Response Services at an annual not-to-exceed amount of \$200,000, for a three-year term with two one-year extensions.
2. Authorize the City Attorney to make necessary non-monetary changes to the agreement.
3. Authorize the City Manager to execute the agreement, amendments, change orders, and any other documents necessary to effectuate this action.

**13.aa AUTHORIZE THE PURCHASE OF SHADE STRUCTURES AND  
PLAYGROUND EQUIPMENT FOR THE CIVIC CENTER PARK  
IMPROVEMENTS (PROJECT NO. CFA00011)**

**RECOMMENDATION:**

1. Authorize the purchase of seven playground shade structures from Shade Structures, Inc., dba USA SHADE & Fabric Structures, in the amount of \$492,158.92, plus \$50,000 in contingency for unforeseen expenses.
2. Authorize the purchase of playground equipment from Landscape Structures, Inc. in the amount of \$445,406.10, plus a \$45,000 contingency for unforeseen expenses.
3. Authorize the City Attorney to make necessary non-monetary changes to the agreements.
4. Authorize the City Manager to execute the agreement and any other documents, changes, or amendments necessary to effectuate this action.

**14. ACTION CALENDAR**

The public may comment on individual Action Items within the three-minute time limit. Speakers may utilize one of the three options listed on the first page of the agenda.

**14.a RESOLUTION APPROVING FINAL PARCEL MAP NO. 38366 AND  
AGREEMENTS**

**RECOMMENDATION:**

1. Adopt a Resolution entitled "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PALM DESERT, CALIFORNIA, APPROVING THE FINAL SUBDIVISION OF FINAL PARCEL MAP NO. 38366."
2. Authorize the Mayor to execute Easement Agreements.
3. Authorize the City Attorney to make non-substantive changes to the Agreements and City Manager to execute said Agreements.

**14.b INTRODUCTION OF AN AMENDING PALM DESERT MUNICIPAL CODE  
SECTION 2.34.050 RELATED TO ADVISORY BODY OFFICERS**

**RECOMMENDATION:**

1. Introduce an ordinance entitled, "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF PALM DESERT, CALIFORNIA, AMENDING PALM DESERT MUNICIPAL CODE SECTION 2.34.050 RELATED TO ADVISORY BODY OFFICERS."
2. Direct the City Clerk to immediately implement the policy establishing an annual rotation of advisory body chairperson and vice chairperson positions using a numeric seat-based system.

**15. PUBLIC HEARINGS**

The public may comment on individual Public Hearing Items within the three-minute time limit. The applicant or appellant will be provided up to five minutes to make their presentation. Speakers may utilize one of the three options listed on the first page of this agenda.

**16. INFORMATION ITEMS**

**17. ADJOURNMENT**

**18. PUBLIC NOTICES**

**Agenda Related Materials:** Pursuant to Government Code §54957.5(b)(2) the designated office for inspection of records in connection with this meeting is the Office of the City Clerk, Palm Desert Civic Center, 73-510 Fred Waring Drive, Palm Desert. Staff reports for all agenda items considered in open session, and documents provided to a majority of the legislative bodies are available for public inspection at City Hall and on the City's website at [www.palmdesert.gov](http://www.palmdesert.gov) by clicking "*Meeting Agendas*" at the top of the page.

**Americans with Disabilities Act:** It is the intention of the City of Palm Desert to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, or in meetings on a regular basis, you will need special assistance beyond what is normally provided, the city will attempt to accommodate you in every reasonable manner. Please contact the Office of the City Clerk, (760) 346-0611, at least 48 hours prior to the meeting to inform us of your needs and to determine if accommodation is feasible.

**AFFIDAVIT OF POSTING**

I, Michelle Nance, Acting Assistant City Clerk of the City of Palm Desert, do hereby certify, under penalty of perjury under the laws of the State of California, that the foregoing agenda for the Palm Desert City Council, Successor Agency for the Palm Desert Redevelopment Agency, and Housing Authority, was posted on the City Hall bulletin board and City website [www.palmdesert.gov](http://www.palmdesert.gov) no less than 72 hours prior to the meeting.

/S/ Michelle Nance  
Acting Assistant City Clerk