

HOUSING COMMISSION PALM DESERT HOUSING AUTHORITY REGULAR MEETING AGENDA

Wednesday, July 9, 2025

3:30 p.m.

Administrative Conference Room, City Hall

73-510 Fred Waring Drive

Palm Desert, CA 92260

Pursuant to Assembly Bill 2449, this meeting will be conducted as a hybrid meeting and there will be in-person access to this location.

- To participate via Zoom, use the following link: <https://palmdesert.zoom.us/j/82626679090> or call (213) 338-8477, Zoom Meeting ID: 826 2667 9090
- Written public comment may also be submitted to cityclerk@palmdesert.gov. E-mails received by 12:30 p.m. prior to the meeting will be distributed to the Commission. Any correspondence received during or after the meeting will be distributed to the Commission as soon as practicable and retained for the official record. **Emails will not be read aloud** except as an ADA accommodation.

Pages

1. CALL TO ORDER

2. ROLL CALL

3. ELECTION OF CHAIRPERSON AND VICE CHAIRPERSON FOR FISCAL YEAR 2025/2026

4. NON-AGENDA PUBLIC COMMENTS

This time has been set aside for the public to address the Housing Commission on issues that are not on the agenda for up to three minutes. Because the Brown Act does not allow the Commission to act on items not listed on the agenda, Commissioners may briefly respond or refer the matter to staff for a report and recommendation at a future meeting.

5. CONSENT CALENDAR

All matters listed on the Consent Calendar are considered routine and may be approved by one motion. The public may comment on any items on the Consent Agenda within the three-minute time limit. Individual items may be removed by the Housing Commission for a separate discussion.

RECOMMENDATION:

To approve the consent calendar as presented.

5.a APPROVAL OF MINUTES

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RECOMMENDATION:

Approve the Minutes of June 11, 2025.

6. BUSINESS ITEMS

Items listed in this section are presented for the Commission's review and action. Public comment is allowed on each item, with a three-minute time limit per speaker. The Commission may provide direction, request additional information, or take action as appropriate.

6.a REQUEST FOR AUTHORIZATION TO INCREASE FY 2024/25 POOL AND SPA ADDITIONAL SERVICES WITH SERVICE FIRST, LLC.

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RECOMMENDATION:

Recommend that the Housing Authority Board authorize an increase of \$6,581.00 to the not to exceed amount for additional services for pool and spa repairs with Service First, LLC for fiscal year 2024/25.

6.b CONSIDER A RESOLUTION AMENDING AND RESTATING THE ADMINISTRATIVE PLAN FOR THE HOUSING AUTHORITY'S AFFORDABLE RESIDENTIAL COMMUNITIES AND AUTHORIZING THE EXECUTIVE DIRECTOR TO TAKE APPROPRIATE ACTIONS FOR IMPLEMENTATION

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RECOMMENDATION:

Recommend that the Palm Desert Housing Authority Board:

1. Adopt Resolution No. HA-___ entitled "A RESOLUTION OF THE PALM DESERT HOUSING AUTHORITY AMENDING AND RESTATING THE ADMINSTRATIVE PLAN FOR THE PALM DESERT HOUSING AUTHORITY PERTAINING TO THE MANAGEMENT AND OPERATION OF ITS AFFORDABLE HOUSING PROPERTIES" approving the amended and restated Administrative Plan for the Housing Authority's affordable residential communities and authorize the Executive Director (or his/her designee) to take appropriate actions for implementation.
2. Grant all necessary authority provided therein for the management and operation of all properties that may be owned, operated, restricted or otherwise controlled by the Authority from time to time.
3. Authorize the Executive Director or its designee to finalize any corrections, take any other actions that he or she deems necessary to administer, facilitate, modify, establish and implement the Administrative Plan so long as such action is not inconsistent with the terms thereof or any applicable local, state and federal regulations.

6.c REQUEST TO AUTHORIZE REGISTRATION WITH RENTAL ASSISTANCE PROVIDERS AS A PAYEE FOR PALM DESERT HOUSING AUTHORITY RESIDENT SUPPORT

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RECOMMENDATION:

Recommend that the Housing Authority Board:

1. Authorize staff to register the Palm Desert Housing Authority as a payee/vendor with local and regional rental assistance providers to facilitate receipt of rental assistance funds on behalf of eligible residents.
2. Authorize the Executive Director to approve registration with any additional nonprofit and government-based service providers.

7. INFORMATIONAL REPORTS

7.a FALKENBERG-GILLIAM AND ASSOCIATES MONTHLY REPORTS

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7.b SUMMARY OF CITY COUNCIL AND HOUSING AUTHORITY ACTIONS

7.c CITY STAFF

City staff will provide updates on relevant projects, activities, and other matters within the commission's scope. These are informational items with no formal action.

7.c.1 HOME IMPROVEMENT PROGRAM ACTIVITY REPORT FOR MAY 2025

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7.d CITY COUNCIL LIAISON

The liaison provides updates to facilitate communication between the City Council and the Commission. This is an informational item with no formal action.

7.e ATTENDANCE REPORT

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8. REQUESTS FOR ACTION

Commissioners may propose future agenda items within the committee's scope. Items that receive support from at least one other Commissioner may be placed on a future agenda for discussion and possible action. No formal action will be taken at this time.

9. ADJOURNMENT

The next Regular Meeting will be held on August 13, 2025, at 3:30 p.m.

10. PUBLIC NOTICES

Agenda Related Materials: Pursuant to Government Code §54957.5(b)(2) the designated office for inspection of records in connection with this meeting is the Office of the City Clerk, Palm Desert Civic Center, 73-510 Fred Waring Drive, Palm Desert. Staff reports for all agenda items considered in open session, and documents provided to a majority of the legislative bodies are available for public inspection at City Hall and on the City's website at www.palmdesert.gov.

Americans with Disabilities Act: It is the intention of the City of Palm Desert to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, or in meetings on a regular basis, you will need special assistance beyond what is normally provided, the City will attempt to accommodate you in every reasonable manner. Please contact the Office of the City Clerk, (760) 346-0611, at least 48 hours prior to the meeting to inform us of your needs and to determine if accommodation is feasible.

Remote Location: Pursuant to traditional Brown Act teleconferencing requirements, the teleconference location must be listed on the agenda and be accessible to the public. Commissioner Morrison may participate remotely from the Carlos Ortega Villas Resident Services Building located at 77915 Avenue of the States, Palm Desert, CA 92211.

AFFIDAVIT OF POSTING

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda for the Housing Commission was posted on the City Hall bulletin board and City website not less than 72 hours prior to the meeting.

/s/ Monique Lomeli, CMC
Senior Deputy Clerk